



# **SELF STUDY REPORT**

**FOR**

**1<sup>st</sup> CYCLE OF ACCREDITATION**

**KABI NAZRUL MAHAVIDYALAYA**

KABI NAZRUL MAHAVIDYALAYA MADHUBAN, SONAMURA SEPAHIJALA  
DISTRICT TRIPURA, PIN 799131

799131

[www.knmsonamura.ac.in](http://www.knmsonamura.ac.in)

Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

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# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

Incubated amidst of lush greenery, agricultural fields, Gas based Thermal Power Project, Zigzag approach road and large natural fishery tanks, **Kabi Nazrul Mahavidyalaya**, Sonamura is consistently radiating education and values to its proximities. It is a Government degree college and was established in 1988. It is recognized by UGC under section 2 (f) and 12 (b) and affiliated to the Tripura University. It is a co education college. The college is situated at Sonamura subdivision under Sepahijala district and about 65km away from the state capital Agartala. It is located in International Border area with Bangladesh. The campus occupying 63 acre of land is surrounded by greenery.

The college has Arts, Physical Science and Biological Science with 17 subjects. The college runs Distance Education study centre under the Directorate of Distance Education, Tripura University. Beside regular academic programmes, the institute provides a scope to the learners of Sonamura subdivision who are unable to gain formal higher education through this distance education study centre. The college offers a dynamic, interactive education environment that engages students in the learning process.

Beside academic activities, the students of the college actively take part in sports, co-curricular activities, disaster management training programmes and extension activities. The students of the college are also involved in NCC and NSS activities.

The institute has a functional **Internal Quality Assurance cell** which looks after the up gradation of teaching learning process and overall development of the college. The Dedicated teaching and non teaching staff of the college extend their continuous support to the students.

### Vision

The motto of the college is “**Vidya Datati Vinayam**” which is taken from ‘Hitopadesh’, meaning “knowledge gives the humbleness and manner for life”. The college aims at engraining Empathy, Excellence, Accountability, Transparency and Integrity among students, so that they become morally upright and sensitive to the needs of the society and humanity.

The institute also aims at developing human potential to its fullest extent so that intellectually capable, gender sensitive and imaginatively gifted leaders can emerge in a range of professions.

### Mission

- To provide affordable and quality education to students of all sections of the society.
- To prepare students with adequate knowledge skills to compete in the present employment opportunities.
- To develop work culture and promote dignity of labour.
- To sensitize students towards Environment, Human rights and Social justice.
- To promote personality development through community services.

- To promote national integration, fraternity and maintaining respect towards different religions and diverse culture of India.
- To promote gender equality and sensitivity among students.

## 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

### Institutional Strength

- Good academic environment
- Well qualified and dedicated faculty members with contemporary subjects
- Financial support to the students through various scholarships and schemes of state and central government through National Scholarship Portal.
- Existence of INFLIBNET for students and teachers.
- Existence of Distance Education Centre of Tripura University
- Existence of active placement cell for disseminating information regarding job opportunities.
- Existence of surveillance cameras in campus.
- ICT enabled Smart class rooms.
- Large number of enrolled students.
- Strong NSS and NCC units.
- Wifi enabled Academic and Administrative buildings.
- Presence of Ladies hostel for Minority community students.
- Supportive and active Teachers' Council and other statutory bodies.
- Active students' Union Council.

### Institutional Weakness

- Inadequate class room and infrastructure.
- Shortage of faculty members.
- Shortage of ministerial staff.
- Absence of Commerce course.
- Insufficient quarter for faculties and ministerial staff.
- High student teacher ratio.
- No departmental library.
- Absence of separate library building with modern facilities.
- Absence of separate conference hall or auditorium.
- Inadequate number of books in central library of the institute.
- Insufficient equipments in science laboratories.
- Absence of interdisciplinary lectures.
- The majority of the students come from poor socioeconomic background with poor academic result.
- Absence of hostel facilities for Male students as well as for Females students except minority girls.

### Institutional Opportunity

- Well equipped gymnasium.
- Remedial classes for students of backward community.

- Entry level coaching for service for students.
- Encouragement for research work.
- Availability of void place in the campus for construction of new infrastructure to accommodate new programmes in future.
- Opportunities to attend faculty development programmes like Orientation and Refresher courses etc.
- Opportunities to pursue Ph.D. degree in different universities as per government rules.
- Existence of language laboratory.

### **Institutional Challenge**

- Inadequate fund flow.
- Attracting more quality students for enrolment in this institute.
- Enhancing job opportunity for pass out students.
- Introduction of soft skill development courses.
- Maximum utility of available resources of the college.
- Development of communication skill among students.
- No provision of enrolment of girl students in NCC.

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

- The college is affiliated to the Tripura University and is following the curriculum designed by the affiliating University. Semester system was introduced during 2014-2015 academic session.
- The college ensures quality education by taking utmost care in curriculum implementation. Implementation and delivery of curriculum is done in a planned and coordinated manner involving the faculty and statutory bodies of the college.
- The respective departments, the Academic and Examination Committee coordinate to meet the academic and infrastructural requirements of the curriculum. Books and online reading materials are made available to the students through institutional and individual efforts. Seminars and workshops are organized.
- For overall monitoring of quality and up gradation of teaching-learning process, the college has an active Internal Quality Assurance Cell (IQAC) functional from the year 2014, which addresses requirements of quality education.

### **Teaching-learning and Evaluation**

- The process of teaching-learning and evaluation constitutes the core activity of the college which is justified by the excellent academic result (almost 100% success rate during 2018) of the college.
- New students undergo orientation programme at the commencement of classes. The programme is intended to make feel fearless academic atmosphere in the campus.
- The students are apprised of the issues including the rules and regulations of the college, course design, teaching methodologies, students information system, students' code of conduct, anti-ragging, students' welfare activities, administration and supports, sports facilities, placement cell, Internal Complaint Committee, examination system, grading system etc.

- The practice of teaching learning process includes class room lecture with compulsory interactive sessions in each class, conventional aids, use of ICT enabled classrooms, students' feedback system, group discussion, etc.
- E-contents are uploaded in the website of the college for use of students. INFLIBNET is available for teachers and students who can access it in the E-Corner of the Library.
- The college follows a transparent examination system. The examination related issues if any, are resolved well in time.
- The IQAC plays a pivotal role in monitoring the teaching- learning process continuously. It facilitates constant engagement in academic activities by students and teachers. It collects and analyzes the feedback from students for improvement of teaching-learning process. It also synchronizes field-based learning with classroom learning, research with teaching, curricular with co-curricular activities. A comprehensive Academic Calendar is prepared by the IQAC indicating, teaching days and holidays for any academic year, commencement of classes, schedule for internal and university end semester exams and period of vacation.

### **Research, Innovations and Extension**

- Being an undergraduate institution, the college has never been a centre of active research. To augment the research based activities in the institution, the college organizes seminars and workshops from time to time, where eminent resource persons are invited.
- Faculty members are always permitted and granted duty leaves to attend national or international seminars inside or outside the state to present their research works and they are also motivated to publish articles or books. A good number of research publications in indexed national, international and peer reviewed journals have been contributed by the faculty members of this college. Some project works are initiated and successfully completed by faculty members of the college. Various departments of the college conduct workshops/seminars in order to promote research culture within the institute.
- Extension activities are conducted by NCC, NSS and by different departments, which inspire moral values, skills and social accountabilities not only in students but in faculties too.

### **Infrastructure and Learning Resources**

- The present infrastructural setup of the college is not sufficient to meet the demand of increasing numbers of students. The college has a small library, where majority of text books and few reference books are available for the students on various subjects. The Library has access to e-journals available under the N-LIST platform of INFLIBNET.
- Some class rooms are ICT enabled which facilitates faculties to use recent academic tools. Well equipped language laboratory, gymnasium with modern equipments are available for the students and faculty members. 60 mbps internet connectivity with WiFi facility is available in the administrative and academic building. The administrative and Academic buildings are covered with CCTV camera. One 7.5 KVA Generator is there for uninterrupted power supply.
- The science laboratories and computer lab have undergone effective modernization of instruments and equipments meet the current requirements of undergraduate teaching and learning.
- The basic requirements like separate toilets for boys, girls and divyangas' with sufficient water supply are available in college. The college has a canteen. There are separate common rooms for male and female students and Students' union Council. Ramp facility is available at the entrance of the administrative and new academic building for divyangas'.

## Student Support and Progression

- Education in Kabi Nazrul Mahavidyalaya is a commitment of dedicated teachers, motivated students and enthusiastic parents. Teachers of the college work tirelessly towards the development of the student's personality through curricular, co-curricular, extra-curricular activities and social extension programmes. These programmes are aimed at creating balanced and self possessed individual who will not only succeed in life but make constructive contribution to society in general also. Education imparted to students aims at inculcate in the spirit of inquiry, creativity, environment consciousness entrepreneurial and moral leadership as well as a sense of social responsibility.
- Besides curriculum based teaching, the students are encouraged to participate in co-curricular activities. Arrangement of competitions in different occasions is made by the college and student's participation is appreciated by distribution of certificates and prizes.
- Through an alumni association the institute continues its interaction with students even after they have formally left college for higher studies. Parent-Teachers' meetings are called and constructive advice and feed-backs are invited from the parents for up-gradation of the college.
- Different types of scholarship are provided to the students as per government norms.
- The placement cell of the college organizes awareness / sensitization programme for final semester and pass out students to disseminate information of job opportunity. Remedial coaching and entry level coaching for Staff Selection Commission exams are being organized by the college.

## Governance, Leadership and Management

- The mission of the institute is to serve the society at large, with commitment, dedication and devotion along with providing quality education enriched with moral ethics to all its students. The institute attempts for good governance in academic and administrative field. At the beginning of an academic year, different committees are formed. Committees are appointed for the smooth and effective functioning of various academic and co- curricular activities to be conducted in the course of the academic year.
- The Principal and departmental heads' are very vigilant about discipline, commitment and devotion towards the work allotted to the departmental faculty members. The controlled participation of the staff is the distinguishing leadership feature of the institute. This kind of leadership has generated a sense, not only of belongingness but also of dedication among the faculty and staff members. The leadership of Kabi Nazrul Mahavidyalaya practice decentralization and participative management through Committees and Students Union, which ensures the democratic practice. The students are allowed to take responsibilities to look after the discipline of the institute. This helps in realizing the vision and mission of the institute.

## Institutional Values and Best Practices

- **“Vidya Datati Vinayam”**. The Institute aims at engraining Empathy, Excellence, Accountability, Transparency and Integrity among students, so that they become morally upright and sensitive to the needs of the society and humanity.
- The Institute is committed to serve the society through community activities. The institute has adopted two villages adjacent to the college for making people aware about social and personal impact of child marriage in view to eradicate child marriage system from the area.

- The institution has fully functional Internal Complaint Committee and Anti Ragging Cell for the safety and security of girl students.
- The admission committee conducts academic counselling at the time of entry of the college. This type of counselling guide students in choosing optional subjects for the course. The college campus is ragging free and no such incident took place for the last several years.
- The college is providing education free of cost as per State Government policy for all Government colleges in Tripura. Except admission and examination fee, no other fee is charged from the students. This facility enabled students of poor section to gain higher education.
- Fifteen minutes time slot is dedicated for compulsory interaction session in every class for developing confidence and communication skill and also for continuous internal evaluation of students.
- The institute utilizes its natural resources for the benefit of students in particular and of the community in general.

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## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	KABI NAZRUL MAHAVIDYALAYA
Address	Kabi Nazrul Mahavidyalaya Madhuban, Sonamura Sepahijala District Tripura, Pin 799131
City	Sonamura
State	Tripura
Pin	799131
Website	<a href="http://www.knmsonamura.ac.in">www.knmsonamura.ac.in</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Bimal Kumar Ray	0381-2750430	9436134659	0381-2750211	principalknms@gmail.com
IQAC Coordinator	Aparna De	-	8787629458	-	aparnade2004@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	01-01-1988



**University to which the college is affiliated/ or which governs the college (if it is a constituent college)**

State	University name	Document
Tripura	Tripura University	<a href="#">View Document</a>

**Details of UGC recognition**

Under Section	Date	View Document
2f of UGC	16-01-2007	<a href="#">View Document</a>
12B of UGC	22-03-2012	<a href="#">View Document</a>

**Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)**

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

**Details of autonomy**

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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**Recognitions**

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

<b>Location and Area of Campus</b>				
<b>Campus Type</b>	<b>Address</b>	<b>Location*</b>	<b>Campus Area in Acres</b>	<b>Built up Area in sq.mts.</b>
Main campus area	Kabi Nazrul Mahavidyalaya Madhuban, Sonamura Sepahijala District Tripura, Pin 799131	Semi-urban	21.298	16834.92

## 2.2 ACADEMIC INFORMATION

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<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BA,Bengali	36	HS	Bengali	60	33
UG	BA,English	36	HS	English	60	28
UG	BA,Economics	36	HS	English,Bengali	10	1
UG	BA,History	36	HS	English,Bengali	60	29
UG	BA,History	36	HS	English,Bengali	60	29
UG	BA,Political Science	36	HS	English,Bengali	60	46
UG	BA,Sociology	36	HS	English,Bengali	10	0
UG	BA,Education	36	HS	English,Bengali	60	43
UG	BA,Philosophy	36	HS	English,Bengali	60	4
UG	BA,Kokborok	36	HS	English + Bengali	50	29
UG	BA,Physical Education	36	HS	English,Bengali	60	54
UG	BSc,Physics	36	HS	English	10	6
UG	BSc,Chemistry	36	HS	English	10	5
UG	BSc,Mathematics	36	HS	English	10	2
UG	BSc,Botany	36	HS	English,Bengali	10	6
UG	BSc,Zoology	36	HS	English,Bengali	10	6
UG	BSc,Human Physiology	36	HS	English,Bengali	10	6

**Position Details of Faculty & Staff in the College**

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				3				19			
Recruited	0	0	0	0	3	0	0	3	10	9	0	19
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				26
Recruited	15	11	0	26
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				1
Recruited	1	0	0	1
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

**Qualification Details of the Teaching Staff**

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	2	0	0	7	4	0	13
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	1	0	0	3	4	0	8

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	0	0	1
M.Phil.	0	0	0	0	0	0	3	1	0	4
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	6		4		10

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
		UG	Male	904	0	0
	Female	728	0	0	0	728
	Others	0	0	0	0	0

<b>Provide the Following Details of Students admitted to the College During the last four Academic Years</b>					
<b>Programme</b>		<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>
SC	Male	99	75	94	70
	Female	67	39	48	79
	Others	0	0	0	0
ST	Male	40	40	46	32
	Female	17	10	15	16
	Others	0	0	0	0
OBC	Male	67	44	30	28
	Female	27	18	29	29
	Others	0	0	0	0
General	Male	91	119	206	97
	Female	75	99	125	98
	Others	0	0	0	0
Others	Male	181	141	157	132
	Female	82	93	112	120
	Others	0	0	0	0
Total		746	678	862	701

### 3. Extended Profile

#### 3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 33

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

Number of programs offered year-wise for last five years

2017-18	2016-17	2015-16	2014-15	2013-14
33	24	23	23	22

#### 3.2 Students

Number of students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2077	2083	1569	1639	1358

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
291	265	173	168	158

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

Number of outgoing / final year students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
412	374	416	303	388



File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

### 3.3 Teachers

#### Number of full time teachers year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
31	30	25	29	34

  

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

#### Number of sanctioned posts year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
31	30	25	29	34

  

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

### 3.4 Institution

#### Total number of classrooms and seminar halls

**Response: 23**

#### Number of computers

**Response: 30**

#### Total Expenditure excluding salary year-wise during the last five years ( INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
43.13	19.64	21.0	34.84	47.90

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

**Response:**

##### 1.1. Curricular Planning and Implementation:

- The institute follows the syllabus and curriculum as formulated by the Tripura University for all semesters.
- On receiving the syllabus form the affiliating University, the Principal inform the Academic and examination Committee, as well as the HODs of all departments. The Academic and Examination Committee prepare a class routine for the new session.
- Accordingly, the HODs distribute classes and the topics of the syllabus to all departmental faculties according to their specialization and area of interest.
- On the 1st day of the commencement of 1st semester class, an idea about the course and syllabus is given to the new comers in an orientation programme arranged by the institution.
- The curriculum delivery in classrooms is effectively done by class lectures, power point presentations, group discussions, interactive methods and project works.
- Unlike other colleges of Tripura one hour class teaching is practiced in this institution. Out of which, 15 minutes is kept for student's interaction for better understanding of the topic discussed in the classroom.
- Faculty members have started maintaining "Teacher's Diary" from current year.
- Complete syllabus is discussed in the classroom.
- Students' learning status is evaluated through sessional examinations.
- According to the syllabus, "E-contents" are being developed by the faculty members and uploaded in the institutional website for students' ready reference.
- Students are encouraged to avail the library facility. Faculty members and students can access e-books through e-corner in the library. The students can also consult the reference books.
- IQAC cell of the college plays important role by overall monitoring of the implementation system in light of the feedbacks obtained from the students from time to time. After collecting feedback from the students, limitations of teaching and learning process and future plan of actions for upgradation of the process are discussed individually and jointly with faculty members of all departments in presence of the Principal.
- Faculty members of the institution give opinion regarding curriculum revision by attending review meetings on the issue, organized by the affiliating university time to time as Member of Board of Undergraduate Studies and also as an invited guest.

##### 1.1.2 Number of certificate/diploma program introduced during the last five years

**Response: 0**

**1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

**File Description****Document**

Details of the certificate/Diploma programs

[View Document](#)**1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years****Response:** 61.22**1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
05	04	03	03	03

**File Description****Document**

Details of participation of teachers in various bodies

[View Document](#)**1.2 Academic Flexibility****1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years****Response:** 21.21**1.2.1.1 How many new courses are introduced within the last five years**

Response: 07

**File Description****Document**

Minutes of relevant Academic Council/BOS meetings.

[View Document](#)

Details of the new courses introduced

[View Document](#)

**1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented****Response:** 100

1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.

Response: 33

File Description	Document
Name of the programs in which CBCS is implemented	<a href="#">View Document</a>
Minutes of relevant Academic Council/BOS meetings.	<a href="#">View Document</a>

**1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years****Response:** 0

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	<a href="#">View Document</a>

**1.3 Curriculum Enrichment****1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum****Response:**

As a affiliated college the institute has less flexibility and mobility to design or implement curriculum on its own. Some topics are included into the Curriculum to integrate cross cutting issues like Gender, Environment and sustainability, Human Values and Professional Ethics:

**Environmental Issues:**

- “Environmental Studies” is a part of curriculum in the 3rd semester level. A general course intended to create awareness about environmental issues with overall aim of achieving sustainable development. It inculcates sensitivity among students towards present Indian and global environmental challenges and probable solutions.

#### **Gender issues:**

- Political Science Paper- I, 1st Semester deals with the topic “Feminist views of politics”. The topic opens a range of discussions from the history of gender subordination in political arena to fight against it.
- Political Science, 3rd Semester, Paper III- “Indian Government and Politics”, deals with the topics like Fundamental Rights and Duties of the Citizens of India and Directive Principles of State Policy are included. This Topics deals with equal opportunities and Special Provisions for women provided by the Indian Constitution.
- A Soft Study Course “Human Rights and Gender Studies” is offered to the student of 6th Semester in the institute.
- Bengali 5th Semester Honours deals with a Novel of Mahasweta Devi, an eminent women writer.
- Philosophy for 3rd Semester deals with a topic namely “Feminism”.

#### **Human Values:**

- Theories on human values like, Liberty, Equality, Rights, Justice etc. are included and taught in the syllabus of Political Science paper-I.

#### **Professional Ethics:**

- Political Science, for 5th Semester deals with, a compulsory paper named “Public Administration” and paper IV for 4th Semester, deals with different professional ethics in administration.
- A Soft Study Course “Journalism and Mass Communication” is offered to the student of 6th Semester. It also deals with the ethics of journalism.

#### **Besides course contents, following initiatives are taken by the institute to integrate above mentioned issues:**

- The NSS unit constantly undertake measures towards protection of the environment by organizing tree plantation, flower gardening and awareness programmes.
- Plantation programme is initiated by the institute in every year on 5th September -World Environment Day for environmental sustainability.
- The Institute has adopted 2 areas adjacent to the institute for making local people aware about gender issues especially on prevention of “Child Marriage”.
- The IQAC and the NSS Unit of the institute organize different awareness programme inviting eminent personalities and activists on gender issues.
- Human values of time management, discipline, respect to teachers and fellow students, dignity of labour, fellow feelings, we-feelings etc., are taught indirectly with the classroom teaching, which are not included in the syllabus as topics of discussion.
- Important days like Gandhi Jayanti, International Women’s Day, Teacher’s Day, World Environment Day, World Mother Language Day, National Voters Day, birthday celebration of Dr.

B. R. Ambedkar, Birth day celebration of Adwaita Malla Barman etc. are observed in the institute under the initiative of the Cultural and Magazine Committee and NSS Unit. Observance of these Days encourage students to exercise certain human values in their personal life and practical life situation.

### 1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

**Response:** 0

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 00

File Description	Document
Details of the value-added courses imparting transferable and life skills	<a href="#">View Document</a>

### 1.3.3 Percentage of students undertaking field projects / internships

**Response:** 0.24

1.3.3.1 Number of students undertaking field projects or internships

Response: 05

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 1.4 Feedback System

**1.4.1 Structured feedback received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni and 5) Parents for design and review of syllabus-Semester wise/ year-wise**

**A. Any 4 of the above**

**B. Any 3 of the above**

**C. Any 2 of the above**

**D. Any 1 of the above**

**Response:** D. Any 1 of the above

**1.4.2 Feedback processes of the institution may be classified as follows:****A. Feedback collected, analysed and action taken and feedback available on website****B. Feedback collected, analysed and action has been taken****C. Feedback collected and analysed****D. Feedback collected****Response:** D. Feedback collected

<b>File Description</b>	<b>Document</b>
Any additional information	<a href="#">View Document</a>

NAAAC

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Average percentage of students from other States and Countries during the last five years

**Response:** 0

##### 2.1.1.1 Number of students from other states and countries year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
List of students (other states and countries)	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

#### 2.1.2 Average Enrollment percentage (Average of last five years)

**Response:** 194.26

##### 2.1.2.1 Number of students admitted year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
682	711	913	679	746

##### 2.1.2.2 Number of sanctioned seats year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
570	520	340	330	310

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

#### 2.1.3 Average percentage of seats filled against seats reserved for various categories as per



**applicable reservation policy during the last five years****Response:** 45.03

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
86	98	80	94	92

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

**2.2 Catering to Student Diversity****2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners****Response:**

- The institute prepares a merit list of eligible candidates, who applied for admission in the institute according to marks obtained and are displayed it in the institutional notice board before admission. The merit list shows the academic performances of the students and also learning level of students.
- Initially advanced learners and slow learners are identified on the basis of their pass percentage, classroom performance and regularity in class work, punctuality and personal interactions.
- Moreover, within one week of commencement of classes, the institute takes an IQ test (Questionnaire) of students to evaluate their learning level. After assessment, Slow and advance learners are identified.
- During class, other capabilities including keenness for extra reading, debating, attentiveness etc. are noted by teachers.
- The conventional way to measure the learning level of student is Internal Assessment. On the basis of marks obtained by the students after 1st sessional examination, special care is taken of the poor learners by the concerned departmental faculties.
- After identification of slow learners, Remedial coaching and Tutorial classes are taken by the teachers for them, to clear doubts and to discuss various issues related to the theme to enhance their abilities. In the tutorials, one to one interaction is encouraged to overcome hesitations. Usually these tutorial classes are arranged at the end of each semester.
- Student-friendly environment is maintained in the college campus, so that students come out from their shyness and take part in sports, cultural and extension activities which eventually broadens their thinking level.
- As a compulsory part of the graduate course, project work of 100 marks is offered to Students, which offers advanced learners to show their capability.
- Selected students are sent to represent the college in various inter-college competitions, in the fields of their interest.

- On different occasions, many competitions are organized by the Cultural and Magazine Committee, where advance learners get opportunity to prove their quality in different fields. Best students are awarded to encourage their participation in these competitions.

### 2.2.2 Student - Full time teacher ratio

**Response:** 67

### 2.2.3 Percentage of differently abled students (Divyangjan) on rolls

**Response:** 0.05

#### 2.2.3.1 Number of differently abled students on rolls

Response: 01

File Description	Document
List of students(differently abled)	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

## 2.3 Teaching- Learning Process

### 2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

**Response:**

To make the process of learning more student-centric, following provisions have been made:

- As per the syllabus of the University, Science departments are applying experiential learning method through practical classes. The College has six laboratories for practical work of the Science students.
- Apart from lecture method of class teaching, most of the faculty members of the institute use interactive method and group discussion method in the class room for students' active participation.
- As per the syllabus of the University Science and Social science departments carry out some field study programmes. Project works are done in an intensive way.
- Three class rooms and one seminar hall are equipped with ICT facilities. Faculty members are using ICT materials in classroom teaching.
- Different departments of the college organize seminars, group discussions, co-curricular activities involving students in order to make them overcome the fear of public speaking; enable the students to interact with experts, accomplished academicians and research scholars from their own domain thereby broaden their world-view beyond the sphere of text-books.
- The faculty members motivate the students to go to the library on regular basis to update their knowledge. Emphasis is being given to nurture questioning, searching answers, acquiring

information from various sources to enhance their critical thinking. The college regularly updates its library with the inclusion of several new titles in textbook.

- The National Service Scheme (NSS) Unit and National Cadet Core (NCC) unit of the college play active role in the inculcation of social and moral values among the students through various activities in the college. It is a part of the extension activities in the college to engage students and to equip them with human values so that they would become the good citizens of the society.
- Sports Committee organizes sports programme from time to time to help students to release their stress and adopt a healthy life style.
- A feedback mechanism is adopted by the College to know the opinion of students about teaching learning process and up-gradation of the teaching –learning process.

### 2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

**Response:** 87.1

#### 2.3.2.1 Number of teachers using ICT

Response: 27

File Description	Document
List of teachers (using ICT for teaching)	<a href="#">View Document</a>

### 2.3.3 Ratio of students to mentor for academic and stress related issues

**Response:** 0

#### 2.3.3.1 Number of mentors

### 2.3.4 Innovation and creativity in teaching-learning

**Response:**

- The institute arrange an orientation class for the fresher students' on the 1st day of commencement of classes for introducing students about the code of conduct of students, course design, course and programme outcomes and examination system etc.
- The teaching – learning process adopted by the institute is student centric. Compulsory interactive session and group discussion among the students in the class is a unique feature of teaching-learning process of Kabi Nazrul Mahavidyalaya. Unlike other colleges, all classes are of one hour duration in Kabi Nazrul Mahavidyalaya. For interaction session fifteen minutes are dedicated in each period.
- The faculty members encourage the expression of diverse opinions of the students in the classroom and encourage students write it on the board.
- Besides classroom teaching, the students are given project work, paper assignments, field work etc. which make learning more effective and productive.
- Different simulations are used especially in science lectures and practical classes. Science teachers

use experiments, practical demonstrations.

- The Academic Committee and the Cultural Committee of the institute co-ordinate the planning and execution of academic and co-curricular activities of the department along with students.
- Seminars, workshops and lectures are organized involving eminent academicians to motivate students to pursue higher studies, research and job prospects.

## 2.4 Teacher Profile and Quality

### 2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

**Response:** 100

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	<a href="#">View Document</a>

### 2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

**Response:** 44.32

#### 2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
15	13	11	12	14

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	<a href="#">View Document</a>

### 2.4.3 Teaching experience per full time teacher in number of years

**Response:** 9.63

#### 2.4.3.1 Total experience of full-time teachers

Response: 298.5833

### 2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

**Response:** 0

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

**Response:** 28.16

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
07	07	08	09	10

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

**Response:**

- Assessment and evaluation forms are an integral part of the entire educational process. It is essential that, during and at the end of a course of study, both the teacher and the taught should evaluate how far they have succeeded in the attainment of the objectives of teaching and learning.
- It is mandatory for the institution to follow and adopt all the evaluation directions issued by the Tripura University for Internal Assessment. The university has taken various initiatives from time to time to improve the level of education like annual system and semester system.
- As per the university provisions, 80 marks are allocated for the end-of semester Theory Examination and 20 marks are allotted to Internal Assessment (IA). 80% is for written test and 20% is for internal assessment.
- Written test for IA of all students is taken centrally in the institution as per guideline of the affiliating University.

- A separate class test is scheduled for students who may have missed the tests due to medical reasons.
- As there is no provision of re-examination for IA, the provision of examination for any programme is explained during orientation class and before examinations.
- Throughout the semester, academic performance of the students is evaluated by the teachers through various means like questioning, group discussions, participation in class etc.
- In science streams, students' performance in practical classes is used to assess their understanding of the theory. Oral questions are asked and wherever required, more practice is given to reinforce their theoretical knowledge. Class tests are conducted with both subjective and objective questions.
- Questions are put up in the class by teachers while teaching to check their own teaching methods and know how much the students are following. This also helps in identifying slow learners and steps are taken to improve their performance.
- For 6th Semester students', project work comprising 100 marks is compulsory. This method of study gives teachers a chance to assess students innovative thinking.
- At the end of semester, internal assessment is done in systematic manner.

### **2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety**

#### **Response:**

The Institute follows transparency in the continuous internal assessment system in following manner:

- Answer sheets of the Internal Assessment (IA) examination are shown and discussed with the students after evaluation.
- The weight-age of the various components of continuous evaluation is explained to the students during the first session of the course.
- The evaluated components of continuous evaluation are discussed in the class room.
- The entire IA calculation is shared with students and discrepancies (if any) are rectified before submission of internal marks to the university online marks entry portal.
- A scope is provided to the students to verify the IA marks personally and to report about any inaccuracies, discrepancies and unintended omissions to the college authority for necessary action.
- Any errors detected at this stage are suitably resolved by the authority after careful examination of facts.
- Participation in co-curricular activities enables the students to demonstrate their verbal communication skill, clarity of concepts and public speaking ability, organize their thoughts and present their views with a strong rationale. So, 20% marks of IA is allocated for participation of students in seminar and group discussion.
- Students are free to drop any kind of grievance in the Grievance/Suggestion Box. The Grievance Redressal Cell takes up the matter immediately and tries for redresses.

### **2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient**

#### **Response:**

- Examination process-scheduling of examination, setting up of question papers, conduct of examinations, evaluation of answer scripts and declaration of result, is controlled entirely at the university level.
- The institute acts as examination centre for its students.
- As a part of e-governance, the students download the hard copy of their Admit Card from the Tripura university website. The University assures that students get admit cards at least one week before the commencement of the examination and college authenticate it before examination to eradicate any scope of admit card related grievance at the last moment.
- One office assistant is deputed to redress the student grievances well before the start of examination.
- In case of non availability of students' admit card, the college authority verifies the candidature with relevant documents available in the college and allows the candidate for appearing in the examination.
- Students' grievances during the conduct of the examinations (non-availability of question papers in time, delay in getting the question papers etc) are handled by the college in cooperation with Tripura University Examination Branch. Such grievances are handled at the level of the Principal, who acts as Superintendent of Examinations, supported by Academic and Examination Committee.
- Any examination related grievance after the publication of results is referred to University examination branch.

#### **2.5.4 The institution adheres to the academic calendar for the conduct of CIE**

##### **Response:**

- Kabi Nazrul Mahavidyalaya adheres to the Academic Calendar and Examination Schedule of the Tripura University with regard to the conduct of *Continuous Internal Evaluation (CIE)*.
- Notices and circulars about the evaluation process are displayed prominently on the college notice board. This information is clearly conveyed to students during the classes.
- Some faculty members have formed social media group for sharing and dissemination of academic information, notices etc.
- Internal Quality Assurance Cell (IQAC) ensures adherence to the academic calendar of the university related to CIE. It chalk out an internal academic schedule by spelling out specific deadlines for submission of Course-wise, Teacher-wise and Room-wise Time tables, completion of Internal Assessment.
- The Science Departments conduct practical exams within the time frame given by the University. Results for practical exams are prepared well in time.

## **2.6 Student Performance and Learning Outcomes**

### **2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students**

##### **Response:**

**Course Outcome:** After the end of the course the students will be able to be-

- Knowledgeable in concerned discipline
- Informed and judicious participant within the community
- Eligible for progression to higher studies / technical studies / job oriented courses.
- Independent and confident social being to meet goals and challenges
- Dedicated social activist.
- Successful professional.

**Programme Outcome:** Programme outcome can be measured in terms of results. Students will complete graduation with excellent result.

**Programme Specific Outcome:** After end of the programme the students will be able to

BA Honours in Bengali:

- Know the evolution of Bengali Language and contribution of Bengali Literature in the arena of World and culture.
- Eligible for choosing the profession of writing and journalism.

BA Honours in English

- Media communicator
- Editor and Proof-reader, Book reviewer for publishing houses and take profession of journalism

BA Honours in Education

- Take teaching as a profession
- Select and apply appropriate knowledge from a range of disciplines to enrich professional teaching practice.

BA Honours in History

- Choose profession like archeology, museum curator and teacher etc.

BA Honours in Economics

- Join different survey organizations to analyze economic policies and acknowledging their implications across social, cultural and institutional boundaries

BA Honours in Philosophy

- Able to achieve excellent reasoning and imagination power.
- An ethical hacker, motivator and teacher.

BA Honours in Political Science

- Familiar with different approaches to the study of politics which will enable them to apply these knowledge to contemporary political problems.
- Able to formulate and construct logical arguments about political phenomena.



- Choose politics as a career and to become successful political activist.

#### BA Honours in Sociology

- Understand social behaviour, roles, interactions of human beings with the larger society and everyday life practices of human beings.
- Eligible for the career of professional counselor.

#### BA in Physical Education

- Owner of healthy body, mind and soul.

#### BA in Kokborok

- Contribute the development of Kokborok Language.

#### B. Sc. Honours in Physics

- Eligible to pursue space and other scientific research like forensic science etc.

#### B. Sc. Honours In Chemistry

- Become industrial chemist after higher education

#### B. Sc. Honours In Mathematics

- Develop an excellent ability to mathematical calculations.
- Eligible to pursue space and other scientific research.

#### B. Sc. In Human Physiology

- Know the structures and composition of human body and functions of different organs.
- Able to design, conduct, and disseminate scientific research.

#### B. Sc. In Botany

- Understand the impact of the plant diversity in societal and environmental contexts, and demonstrate the knowledge of, and need for sustainable development
- Able to design, conduct, and disseminate scientific research.

#### B. Sc. In Zoology

- Understand Faunal diversity, environmental conservation processes and its importance, pollution control and biodiversity and protection of endangered species.

The College Website is the primary method of communication. The Prospectus mentioning details of courses offered by institute is displayed; Course Outcomes and Programme Outcomes are also displayed in the website.

The programme outcomes are reflected in the performance of student in the examinations. Examination result is displayed in the University website.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

### 2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

#### Response:

- The Course Outcome, Program Outcomes, Programme Specific outcomes and Course Outcomes of the students are evaluated at the university level after the end semester examinations. Internally, the institute evaluates these through the mechanism of Internal Assessment.
- The rationale of IA is to help the faculty to take a measure of attainment of Course Outcome of students. In the process of regular evaluation, students also discover their strengths and weaknesses, so that they can improve their performance in the end-semester examination conducted by the university. In case of any discrepancy, the departments rectify it at the earliest. The end semester final examination conducted by the university contributes towards summative assessment of the students as per the university schedules.
- The learning outcome of the students within the college is evaluated through class assignments, projects as well as practical (for science students).
- Students are given a time line for submission of their projects and assignments.
- Students having medical issues or other family issues are given additional time to submit these.
- During the course of centralized evaluation of POs, PSOs and COs conducted by Tripura University, faculty members of the college actively participates. This is reflected in their role as paper setters, moderators, examiners, scrutinizers and head examiners during the process of evaluation of the answer scripts at the designated paper setting and evaluation centers.
- Data about outcome of learning by the students are collected regularly and on continuous basis. Not only physical presence of the students are counted but also their performance in end semester exam, in internal evaluation (assignments, projects, presentations etc.) are noted and analyzed.

### 2.6.3 Average pass percentage of Students

**Response:** 100

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 412

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 412

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

### 2.7.1 Online student satisfaction survey regarding teaching learning process

**Response:** 3.23

MAAAC

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

**3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)**

**Response:** 9.76

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
00	0.78	3.98	3.90	1.100

File Description	Document
List of project and grant details	<a href="#">View Document</a>

**3.1.2 Number of research projects per teacher funded, by government and non-government agencies, during the last five year**

**Response:** 1

3.1.2.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 03

3.1.2.2 Number of full time teachers worked in the institution during the last 5 years

Response: 03

File Description	Document
Supporting document from Funding Agency	<a href="#">View Document</a>
Funding agency website URL	<a href="#">View Document</a>

### 3.2 Innovation Ecosystem

**3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge**

**Response:****Eco system for innovations:**

Institute has potential to form an ecosystem of innovations in Basic science, Natural science and Social science. A setup may be proposed to form a centralized instrumentation centre in the college where research and development activities can proliferate. A senior faculty will act as convenor of this common instrumentation centre.

**Aims:**

1. To inculcate the spirit and culture of research amongst faculty and students in relation with industrial demands.
2. To enhance interactive cooperation between researchers for interdisciplinary and multidisciplinary work and search for research collaborations with other institutions, government agencies and industries.
3. To establish links with various research and development organizations and funding agencies for sponsored and contract research.
4. To take up problems faced by local industry and provide solutions.

**Objective:**

To monitor and manage research programs for faculty, students and industries to undertake quality research, product commercialization and other research related activities by organizing research promotion events like conferences, seminars, workshops, invited lectures etc. to motivate researchers for investigation in thrust areas in different subjects with expected funding from various renowned agencies and will promote research publications.

**The Roles and Responsibilities of proposed Instrumentation Centre**

- 1) To prepare yearly research activity plan for all the departments.
- 2) To communicate with local industries to identify the problems being faced with the help provided by arranging brainstorming deliberations by eminent experts in relevant fields.
- 3) Then undertaking the appropriate problems in industries to explore appropriate developmental opportunities for finding solutions through research and development projects by assigning to faculty and students.
- 4) To initiate and promote Memorandum of Understanding (MoU) with industries and research and development organizations for consultancy, collaborative research, sponsored projects, industry institute interactions etc.

**3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-**

**Academia Innovative practices during the last five years****Response:** 0

3.2.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

**File Description****Document**

List of workshops/seminars during the last 5 years

[View Document](#)**3.3 Research Publications and Awards****3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research****Response:** No**File Description****Document**

Institutional data in prescribed format

[View Document](#)**3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards****Response:** No**3.3.3 Number of research papers per teacher in the Journals notified on UGC website during the last five years****Response:** 0.29

3.3.3.1 Number of research papers in the Journals notified on UGC website during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
06	04	14	10	06

**File Description****Document**

List of research papers by title, author, department, name and year of publication

[View Document](#)

### 3.3.4 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

**Response:** 1.63

3.3.4.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
12	03	15	11	07

File Description	Document
List books and chapters in edited volumes / books published	<a href="#">View Document</a>

## 3.4 Extension Activities

### 3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

**Response:**

- One of the goals of Kabi Nazrul Mahavidyalaya is to implant ethical values and a sense of responsibility among the students. To achieve this goal the institution has a dedicated NSS unit and NCC unit. The IQAC of the Institute is also plays a vital role to take up and execute different extension activities by the students.
- National Cadet Corps (NCC) is a branch of Indian army that nurtures character, discipline, and the ideals of patriotic and selfless service among the young students.
- Major Extension and Outreach Programmes regularly conducted in and outside the institute includes Swachhta Abhiyan, Blood Donation Camp, Voters Awareness Camp, Awareness programme on gender issues, Seminars and Competitions on the occasion of birthday celebration of freedom fighters, observance of National Days etc.
- Under “Swachh Bharat Abhiyaan” faculty members and student are regularly involved in keeping the college and outside areas clean. This kind of activities creates awareness about significance of cleanliness and hygiene practice. It also promotes community service.
- To promote democratic values among students, who are new voters, the institute celebrates National Voters’ Day on 25th January every year. For effective electoral participation, awareness programme is organized on the special day.
- Blood Donation Camp is organized by the institute occasionally, which encourages students to donate blood for saving life gasping patient. In Tripura, requirement of blood for gasping patient is met by donated blood. Institutional arrangement of Blood Donation Camp implants the value of humanity among students.
- Seminar and Awareness on Gender issues are also organized time to time in the institute to

sensitize young generation about the socio-economic and political status of women in India, especially in Tripura. Every Year 7-Day NSS Camp is organized in the campus. Among 7 day' activities one day is dedicated for activities on women issues, where resource persons from Tripura Commission for Women and other women's organization are invited for delivering speech on different women issues. Interaction session of these kind of seminars make students thinking on probable solution of gender-specific problems in our society and measures of availing constitutional rights for women.

- Few awareness programmes for women of the local community have organized by the institute. One of these programmes is on "Development of the Deprived Groups with Special Reference to Women". These kinds of programme establish sense of Intuitional Social responsibility among students.
- Every year, Milad-Mehfil and Saraswati Puja is arranged by the Students' Union Council. Students of Hindu and Muslim community, as well as tribal and non-tribal community take part enthusiastically. A good number of local people of all religious community also take part. These two annual programmes ascertain feelings source of unity and fraternity.
- The institute observes Kokborok Day on 19th January for last three years. In the year 1978, on the day Kokborak Language of Tripura was recognized as official language alongwith English and Bengali. Students of all community participate in this programme which enhances feeling of harmony among them.

### 3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

**Response: 0**

#### 3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

#### File Description

#### Document

Number of awards for extension activities in last 5 years

[View Document](#)

### 3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

**Response: 21**



3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	2	6	6	4

File Description	Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	<a href="#">View Document</a>

**3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years**

**Response: 27.69**

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
169	580	608	574	390

File Description	Document
Average percentage of students participating in extension activities with Govt. or NGO etc.	<a href="#">View Document</a>

### 3.5 Collaboration

**3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years**

**Response: 0**

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
Number of Collaborative activities for research, faculty etc.	<a href="#">View Document</a>

**3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)**

**Response:** 0

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

**4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.**

**Response:**

- The institute has started its journey with one administrative and academic building. Keeping in view the future infrastructural requirement, a master plan of the institution has been developed by the Department of Higher Education on consultation with the college authorities. Construction works are taking place in a phase wise manner.
- Classrooms: There are 23 classrooms. Among them 3 are smart classrooms and One Seminar Hall.
- Laboratories: There are Five Laboratories for Science subjects. One Computer Laboratory is also there. One Language Laboratory is there under the Department of English.
- Departmental Rooms: There is separate departmental room for science subjects and Physical Education. Three rooms are shared by the faculty members of Arts subjects.
- Library: In the Library there are 1300 books and some reference books. One reading cum reference book room is attached with the Library. An E-Corner is arranged in the Library for faculty members and students to access e-books and e-contents.
- Students' Union Council: One well furnished room is there for Students' Union Council.
- Administrative Building: There is adequate space for sitting arrangement for staff of the institute. One room is there for IQAC and one room for UGC Cell.
- Lavatories: There are 10 Lavatories for students and teaching and ministerial staff with adequate water facility.
- Common Room: There are two separate common rooms for boys and girls.
- Hostel: One hostel is available for minority girl students.
- Power Backup: One generator of 15 KVA s has been installed for power back up for the whole campus.
- College canteen: The institution has a canteen, from which low cost food is provided.
- Rest Room: There is a Rest Room cum First Aid room in the institution, where First Aid treatment is provided to the students and staffs, in case of casualty during college hour.
- Ramps for physically challenged students: The institution has ramps in ground floor for easy access of the differently abled students in to the classrooms and examination halls.
- CCTV Camera: The Administrative and Academic building of the institute is CCTV Camera enabled.
- Other Facilities: The college has subscribed the on- line access to N-LIST service under INFLIBNET. The Academic and Administrative building is Wi-Fi enabled.
- Cycle Stand for Students.

**4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities**

**Response:**

Games & Sports: Following indoor and outdoor games & sports facilities are available for the students and faculty-

- Gym: There is a Multi-purpose indoor hall where one room is allotted for Gym and the room is equipped with training machines like, six station multi gym, one trade mill, training equipment's, yoga mat, weight machine etc. The gym is totally for weight training and other fitness training.
- Indoor facilities for badminton, table-tennis, chess, carom, yoga.
- Outdoor facilities for football, cricket, volleyball, badminton, open space for athletics events etc.
- Government of Tripura is Developing District Cricket Academy in the campus of college, for this purpose the work of mini stadium is under progress.

File Description	Document
Any additional information	<a href="#">View Document</a>

#### 4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

**Response:** 13.04

##### 4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 03

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	<a href="#">View Document</a>
any additional information	<a href="#">View Document</a>

#### 4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

**Response:** 28.48

##### 4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
19	0	4	8	26.98

File Description	Document
Details of budget allocation, excluding salary during the last five years	<a href="#">View Document</a>
Audited utilization statements	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

### 4.2.1 Library is automated using Integrated Library Management System (ILMS)

#### Response:

- The institution is presently not using Integrated Library Management System (ILMS). However,
- E-Granthalaya software is installed recently in the institutional library. Offline Entry of books in the software is on progress.
- Two computers are dedicated in E-Corner of the library for teachers and students to access e-books and e-contents.
- CCTV camera is installed outside of the library for security purpose. The institution has planned to install CCTV camera inside the library.
- Online cataloging system would also be introduced shortly.

### 4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

#### Response:

The institute library as such does not perform as a repository for rare books, manuscripts. Tripura University sometimes organizes workshops on maintenance and preservation of rare books and manuscripts. The librarian of this institute has got expertise in this respect. An appeal to the population of the Sonamura subdivision will be put forward to submit rare books and manuscripts at Central Library of this institute.

A Report in the form of book, namely, "A Survey on Socio-Economic and Political Status of Women in Tripura" is kept in the library. The book is an outcome of the Project work undertaken by Dr. Aparna De, faculty member of Kabi Nazrul Mahavidyalaya of Department of Political Science, Sonamura and the then Member Secretary of Tripura Commission for Women, in the year 2016. The Project was sponsored by the National Commission for Women, New Delhi and undertaken by the Tripura Commission for Women.

### 4.2.3 Does the institution have the following:

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership

4.e-books

5.Databases

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

**Response:** C. Any 2 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

**Response:** 1

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0.63365	0.33740	1.11677	0.56215	2.36461

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	<a href="#">View Document</a>

#### 4.2.5 Availability of remote access to e-resources of the library

**Response:** No

#### 4.2.6 Percentage per day usage of library by teachers and students

**Response:** 1.09

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 23

### 4.3 IT Infrastructure

#### 4.3.1 Institution frequently updates its IT facilities including Wi-Fi

##### Response:

Infrastructure Updating: Due to large number of student college understands that learning resources can be provided only with the use of Information Technology , therefore it is a priority for the college ,College purchased 24 Numbers of Desktop from Merged Scheme Grant from UGC in 2012 , Apart from that Three Xerox Machine for Different section of college And two no of Projector is purchased at that time .for the updating classes Wall –Speakers, Amplifier and microphone is purchased .13 printers are Available in the college. College initiated establishment of LAN in administrative building and New academic building in 2013 to utilize BSNL NME high speed connection.and upgraded to wi-fi in all three building in 2018.

A memorandum of understanding is done between Department of Higher Education and Reliance Infocom to Make the campus of Kabi Nazrul Mahavidyalaya WI-FI. The Campus is presently under Supervision of CCTV For Better Security of Female student.

File Description	Document
Any additional information	<a href="#">View Document</a>

#### 4.3.2 Student - Computer ratio

Response: 69.23

#### 4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

>=50 MBPS

35-50 MBPS

20-35 MBPS

5-20 MBPS

Response: >=50 MBPS

#### 4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture

**Capturing System (LCS)****Response:** Yes

<b>File Description</b>	<b>Document</b>
Facilities for e-content development such as Media Centre, Recording facility,LCS	<a href="#">View Document</a>

**4.4 Maintenance of Campus Infrastructure****4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years****Response:** 24

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
11.98	1.60	5.60	9.75	14.09

<b>File Description</b>	<b>Document</b>
Details about assigned budget and expenditure on physical facilities and academic facilities	<a href="#">View Document</a>

**4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.****Response:**

- The Laboratories are utilized under supervision of HOD of concerned department. The concerned HOD keeps all records regarding stock of materials and utilizing the laboratory.
- There is one Laboratory Assistant under the department of Physics. He maintains all records regarding stock of materials and utilization of the Physics laboratory.
- Computer Laboratory is used and maintained under the supervision of the Assistant Professor of the department IT.
- Library work is maintained and records are kept by the Librarian and two nos. Library Assistant (Contractual Staff).
- Computers under different departments and Library are used under the supervision of concerned HODs and Librarian respectively.
- Academic and Administrative records are maintained by concerned sections.
- On noticing any damage, requirements of repairing and requirement for new purchase of materials are placed to the Principal and he arrange purchase consulting with the Development Committee.



- Every year requirement of fund for the institution is being sent to the Department of Higher Education, Government of Tripura. The department allotted fund as per government rule.
- The financial record is maintained by the Accounts section.

NAAC

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

**Response:** 53.94

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
600	591	1172	1011	1033

#### File Description

#### Document

Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

[View Document](#)

Any additional information

[View Document](#)

#### 5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

**Response:** 0

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

#### File Description

#### Document

Any additional information

[View Document](#)

#### 5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development

- 4. Remedial coaching
- 5. Language lab
- 6. Bridge courses
- 7. Yoga and meditation
- 8. Personal Counselling

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

**Response:** C. Any 5 of the above

File Description	Document
Details of capability enhancement and development schemes	<a href="#">View Document</a>

#### 5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

**Response:** 0

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	<a href="#">View Document</a>

#### 5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

**Response:** 0

5.1.5.1 Number of students attending VET year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
Details of the students benefitted by VET	<a href="#">View Document</a>

### 5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

**Response:** Yes

File Description	Document
Details of student grievances including sexual harassment and ragging cases	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1 Average percentage of placement of outgoing students during the last five years

**Response:** 0.94

#### 5.2.1.1 Number of outgoing students placed year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	03	10	00	02

File Description	Document
Details of student placement during the last five years	<a href="#">View Document</a>

### 5.2.2 Percentage of student progression to higher education (previous graduating batch)

**Response:** 28.76

#### 5.2.2.1 Number of outgoing students progressing to higher education

**Response:** 107

File Description	Document
Details of student progression to higher education	<a href="#">View Document</a>

### 5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

**Response: 20**

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
01	00	00	00	00

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
01	00	00	00	00

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	<a href="#">View Document</a>

## 5.3 Student Participation and Activities

**5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.**

**Response: 13**

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	5	3	0	5

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	<a href="#">View Document</a>
e-copies of award letters and certificates	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

#### Response:

#### Students' Council

Students' Council is the foremost student body of the college and works towards harmonious relationship between the faculty members, administration and students. The objective of Students' Council is to look after the welfare of the students and to promote and coordinate the Curricular, Co-curricular and Extra-curricular activities.

In Kabi Nazrul Mahavidyalaya, the Students' Council is duly constituted every year through elections according to the government rules and regulations. The Student's Council consists of following posts:

1. Vice president
2. General Secretary
3. Assistant General Secretary
4. Secretary, Social Entertainment
5. Assistant Secretary, Social Entertainment
6. Secretary Games and Sports
7. Assistant Secretary, Games and Sports
8. Secretary, Common Room (for Boys)
9. Assistant Secretary, Common Room (for Boys)
10. Secretary, Common Room (for Girls)
11. Assistant Secretary, Common Room (for Girls)
12. Secretary, Literary Activities, Debates & Meeting
13. Assistant Secretary, Literary Activities, Debates & Meeting
14. Secretary, Drama
15. Assistant Secretary, Drama
16. Editor, College Magazine
17. Sub-Editor, College Magazine (Boys)
18. Sub-Editor, College Magazine (Girls)

#### Following responsibilities are carried out by the Student's Council in the institute:

- Voicing the student's problem.

- To officially represent all the students in the institute.
- To identify and help in solving students' problem.
- To communicate students opinion to the college administration on any subject related to the students.
- To promote the interest of students among the stakeholders of the college.
- To promote and encourage the involvement of students in organizing college activities like, annual Fresher's Welcome programme, SWACHHA BHARAT Aviyam, Saraswati Puja, Milad-Mehafil etc.
- To work as consultant among students for any issue of importance.
- To organize extension activities in cooperation with the Cultural and Magazine Committee of the college.
- To propose activities to the college administration for betterment of the college.
- To look after discipline, cleanliness of the college campus; students' attendance; active participation of all students in sports and cultural activities; NSS and NCC activities.
- To maintain liaison between the college and community.
- To extend help in admission and examination process in the college.

As a part of institutional social responsibilities the college distribute some study materials i.e. books, exercise book, pen, diary etc. among students of minority and backward community from the fund of annual subscription of all students' collected by the students' Council and Teachers' council fund on the occasion of Saraswati Puja and Milad- Mehafil.

To promote effective participation and engagement of students in different kind of activities, the college has a policy of inclusion of students' representatives in different committees so that students can be groomed under the faculty guidance.

There is a student member in Internal Quality Assurance Cell in the institution.

### 5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

**Response:** 0

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
Number of sports and cultural activities / competitions organised per year	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 5.4 Alumni Engagement

### 5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

#### Response:

#### The Alumni Association of Kabi Nazrul Mahavidyalaya

The institution has an Alumni Body of former students and it is led by an Executive committee that comprises of President, General Secretary, Joint Secretaries, Treasurer, and Members. Many of the older students of this institution are in regular contact with each other and with the institution through this Alumni Body.

Two previous attempts to formalise the Alumni Association of the college reached a dull end due to lack of coordination among the ex-students. The process has been reinitiated from the present year with two meetings. Office bearers of the Alumni Association (President, Vice President, Secretary, Joint Secretary and Treasurer) have also been nominated. The college is also making efforts on its own by registering the old students visiting the college. The Alumni Committee of the college is preparing a plan to regularise alumni activities and their contribution in the college. An effort is also being made to associate the Alumni with extension activities of the current year students. The registration of the association is under process.

### 5.4.2 Alumni contribution during the last five years(INR in Lakhs)

? 5 Lakhs

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

Response: <1 Lakh

File Description	Document
Alumni association audited statements	<a href="#">View Document</a>



**5.4.3 Number of Alumni Association / Chapters meetings held during the last five years****Response:** 0

## 5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

**File Description****Document**

Number of Alumni Association / Chapters meetings conducted during the last five years.

[View Document](#)

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

**Response:**

The motto of Kabi Nazrul Mahavidyalaya is “Vidya Dadati Vinayam”, and as motto states the vision of the college is to prepare the youth of the region not only as a theoretical knowledge holder but the disciplined, dedicated to society and responsible citizen.

To accomplish of this mission, the college administration and faculty members works tirelessly and perform different kind of tasks beside their academic duties such as –

1. Observance of Statehood Day, Kokborok Day, Matribhasha Diwas, Adwaitmallabharman Janma Diwas for creating awareness and inculcating feeling of Pride among them about their own culture, Language, literature .
2. Sensitizing about social responsibility through N.S.S.
3. Introducing human values to them through discussion on Important days .
4. Promoting National Integration through observance of days of National Importance.
5. Gender sensitization through seminar symposia.
6. Making authority available for communication after office hours .
7. Having an empathic attitude to the slow learners.

College administration has adaptability and positive attitude towards changing scenario of society and higher education. Experiences got from the society are utilized to improve the relation between college and local society.

College has less flexibility regarding the preparation of plan as it has to follow the comprehensive plan and policies of the government but with limited flexibility college is committed to make a better communication with the society and provide the quality education according to need of society and nation. College Teachers council as well as students' Council take incentives to Communicate with the neighbourhood.

#### 6.1.2 The institution practices decentralization and participative management

**Response:**

College aim to groom and utilize the Human resource to its optimum capability therefore it practices

decentralization at both field that are academic and administrative. Before the start of every academic session Teachers' Council is formed as per the direction of the Director of Higher Education, Government of Tripura, which consists of various Sub- Committees like Admission Committee, Examination Committee, Discipline Committee etc. where each and every teacher has a participation and given a responsibility according to their orientation and choice. The secretary of Teachers' council is responsible to convene the meeting of Teachers' council and set the agenda with active consultation with the Principal who is Ex-Officio President of the Teachers' council. Various Sub committees headed by convenor work independently as per their functions and report to the Teachers' council as and when it is needed. Concern committees allot duties to other staff whenever it is required in consultation with the Principal .

At the departmental level, HoD/HoD In –Charge enjoys autonomy in academic matters, departmental class management, routine preparation, allotment of syllabus to teachers and allotment of project titles. These issues are managed by the head of the department with the help of teachers.

With the direction of Department of Higher Education an elected students' council works in college for the welfare of student along with office bearer's, student council consists of class representative from each class who reports to the council regarding any difficulty of the class. Principal is president of student union council by virtue of the post.

Non-teaching staff is headed by a upper division clerk and different sections like- Academic, Stipend and Cash are headed by lower division clerk.

Matters related to finance are supervised by the Drawing and Disbursing Officer.

## 6.2 Strategy Development and Deployment

### 6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

#### Response:

Educational pattern and requirements has become dynamic. To keep pace with this changing scenario, both Infrastructural and Academic development is required. During 2014 Tripura University adapted the semester system. During that transition period the college could run both annual and semester systems. Presently the college has semester system. During last five years the college introduced five new courses which are creating pressure on available resources. Library enrichment and up gradation is a prerequisite to cope up this situation and the college is working in that direction.

The college have three separate buildings namely Old Building, New Academic Building, and Administrative building. Running science programme needs more rooms as laboratory and classes. The college introduced B.Sc. (Bio-science ) Course during 2017 causing the urgent need for two rooms. The college Building Committee decided for the vertical extension of administrative Building. Shortage of Text Books is being managed by uploading reading materials on college website. The college has subscription to Infilbnet and therefore online journals and reference books can be accessed by faculty members in college.

### 6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

#### Response:

The college works under the Directorate of Higher Education, Government of Tripura and depends on the Government for directions in various matters.

**Principal:** Principal is the administrative head of the college assisted by Drawing and Disbursing Officer in financial matters, responsible for well and smooth functioning of administrative and academic activities in the college. He also work as implementing officer for the directions as received from higher authorities.

**Teachers' Council:** The Teachers' council is formed in a general meeting of teachers at the beginning of academic session and it consists of various sub committees. The Principal exercises his powers with help of these sub committees. Any issue which is not covered by regulation or direction is resolved by the Teachers' Council.

**Internal Quality Assurance Cell:** IQAC Develops and apply quality benchmarks Collects feedback from stakeholders and utilize for improvement of quality of education in college

**HoD/HoD In-charge :** works as an administrative head of academic departments, responsible for smooth conduction of the teaching-learning process at department level.

**Service Rules:** Service rule for Principal and teachers are laid down by UGC and adopted by the Government Tripura. Non –Teaching staff and librarian are governed by the rules laid down by Government of Tripura. For proper implementation of service rules the Department of Higher Education send guidelines when necessary.

**Procedures:** The college is affiliated to Tripura University, a Central University. Therefore all Procedures regarding admission and examination are governed by Tripura University. Procedures regarding Purchase, Promotion, Construction and Leave are governed by rules and guidelines of Government of Tripura from time to time.

**Recruitment:** Recruitment procedure is performed by Government of Tripura following UGC norms.

**Promotion:** Promotion policies are as per UGC rules adopted and amended by Government of Tripura .

**Grievance Redressal Mechanism:** There is a Grievance Redressal Cell in the college which is responsible for the redress of grievance of all stakeholders. Apart from that, the college has SC Cell, ST Cell, OBC Cell and Minority Cell for redressing the related grievance, if any. Complaint related to Sexual harassment of female student or female Teacher is redressed by Internal Complaint Committee.

### 6.2.3 Implementation of e-governance in areas of operation

#### 1.Planning and Development

2. Administration
3. Finance and Accounts
4. Student Admission and Support
5. Examination

- A. All 5 of the above
- B. Any 4 of the above
- C. Any 3 of the above
- D. Any 2 of the above

**Response:** C. Any 3 of the above

File Description	Document
Screen shots of user interfaces	<a href="#">View Document</a>
Details of implementation of e-governance in areas of operation Planning and Development, Administration etc	<a href="#">View Document</a>

#### **6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions**

**Response:**

The college has an effective and established management of keeping records of meeting resolutions and follow-up.

**Teachers' Council:** There is a resolution register which is maintained by the Secretary, Teachers' council. Academic decisions such as conduct of examinations, admission, conduct of seminar /symposia and allotment of duties are taken in the meeting of Teachers' council. A three day Silver Jubilee programme had been organised in 2014, adopting resolution in such meeting.

**Planning Board:** The Planning Board of the college under the guideline of UGC utilizes the fund received from UGC and this board made significant contribution. In 2016, the planning board decided to establish a mini multi –station Gymnasium for the students of Physical Education and established the same. It also established a 7.5 KVA Diesel Generator set to deal with power cut in college.

**Building Committee:** Building committee plays a vital role in the development of college infrastructure. The committee formed as per guidelines prescribed by UGC. Recently, the building committee has taken resolution regarding extension of administrative building for establishing Bio-Science Department and successfully completed the construction.

### 6.3 Faculty Empowerment Strategies

#### 6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

**Response:**

Welfare policies are governed and implemented as per the existing schemes of Government of Tripura and the UGC which inter alia include the following:

**Government Provident fund:** faculty and non-teaching staff are subscriber to Government Provident Fund .

**Maternity Leave:** Maternity leave is admissible to female employee for 180 days up-to two(02) Children.

**Paternity Leave:** Paternity leave is admissible to male employees for 15 days up to two (02) children.

**Child Care Leave:** Child care leave is permissible for a female employees subject to maximum of 730 days.

**Eared Leave:** Earned leave is granted to an employee who works during vacations in proportion to his/her vacation forgone and maximum of 30 days in a year.

**Casual Leave:** College has a provision for 12 days casual leave for its employee in a year

**Medical Leave:** A maximum of 10 days of leave with full pay or 20 days leave on half pay may be granted on registered medical practitioner's certificate.

**Medical Bill Reimbursement:** Medical bills of Group A and B employees and his/her dependents are reimbursable as per norms and rate fixed and revised by Government of Tripura time to time.

**Group Insurance:** All employees are covered under group insurance scheme at nominal premium deductible from salary.

**LTC:** Point to Point fare with family is granted to employees availing LTC.

**Leave Encashment:** Earned leave to the extent of 300 days may be encashed by employees on superannuation.

**Leave on duty:** Granted to faculty members conducting examination outside college or attending seminar symposia.

#### 6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

**Response:** 0

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc. during the last five years	<a href="#">View Document</a>

**6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years**

**Response: 0**

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	<a href="#">View Document</a>

**6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years**

**Response: 8.53**

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
01	02	05	02	02

File Description	Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers).	<a href="#">View Document</a>
Details of teachers attending professional development programs during the last five years	<a href="#">View Document</a>

### 6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

#### Response:

Being a Government run Institution the college follows the performance based appraisal system laid down by the UGC and adopted by the Government of Tripura. Presently the faculty members at every stage of promotion has to fill and submit a self-appraisal format for carrier advancement scheme in college, which are subsequently sent to the Department of Higher Education for future course of actions.

Following are the requirement for promotion-

(a) Movement of Assistant Professor from AGP-6000 to Assistant Professor AGP 7000:-

- i. 6 years of service as an Assistant Professor (AGP-6000) without Ph.D./ M.Phil With an orientation course / Faculty Development Course.
- ii. 5 years of service as an Assistant Professor (AGP-6000) With M.Phil With an orientation Course / Faculty Development Course.
- iii. 4 Years of Service as an Assistant Professor(AGP-6000) with Ph.D. degree with an Orientation Course / Faculty Development Course.

(b) Movement of Assistant Professor from AGP-7000 to Assistant Professor AGP-8000:-

- i. Completion of 5 Year service as Assistant Professor (AGP-7000).

(c) Promotion of Assistant Professor from (AGP-8000) to Associate Professor (AGP-9000):-

- i. Completion of 3years of service as Assistant Professor (AGP-8000) a Refresher course/Faculty Development Programme

Along with Self-Appraisal format Faculty and non-faculty members are assessed through Annual Confidential Report for the given period which is written by Principal and sent to Department of Higher Education.



## 6.4 Financial Management and Resource Mobilization

### 6.4.1 Institution conducts internal and external financial audits regularly

#### Response:

As the college is run by the State Government it follows state Audit mechanism. As for as UGC Fund is concerned, the college sends utilization certificate audited by chartered accountant along with all necessary vouchers and bank statement.

Internal audit is done by Directorate of Audit ,Finance Department .There are two internal audit performed during last five year one is on 18.06.2015 for the period of 1.04.2010 to31.05.2015 and second is performed on 21.05.2018 for the period of 1.06.2015 to 30.04.2018 .

External audit is performed by the Office of Accountant General (Audit), Agartala, Tripura on behalf of Indian Audit and Account Department. Recent Audit is performed by office of Accountant General on 27.09.2018 to 12.10.2018.

### 6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

#### Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

#### File Description

#### Document

Details of Funds / Grants received from non-government bodies during the last five years

[View Document](#)

### 6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

#### Response:

The college is situated in rural area of Indo-Bangla border and most of the beneficiaries belong to weaker section of society, again the college aims at providing access to Higher Education to all section of the society.

In this situation the college is totally dependent on grants received from the Government of Tripura and grants received from the UGC. Government of Tripura allocate grants for development, maintenance and

contingent works in the college besides necessary funds required for salary of the teaching (including Guest teachers) and Non-Teaching (Including Contract Workers).

The second largest source of fund for college is University Grants Commission.

In the latest 12th plan, the college received Rs. 38 lakh from the UGC as General Development Assistance (Plan Block Grant) and Rs 3 Lakh for establishment of IQAC in college.

College follows the rules and procedures laid down by Department of Finance ,Government of Tripura and UGC for proper Utilization of fund received from both sources.

Suggestions and requisitions are invited from all department of college in the meeting of Teachers' Council to utilize the available funds and responsibility is given to concern faculties of respective department including their concerning members for purchase and Procurement. However, utilization of fund is the sole responsibility of the Principal and DDO .

Regarding the UGC fund, a Planning Board and Building Committee are formed in the college as per instructions of the UGC to plan and monitor the utilization of fund received from UGC in coherence with rules and procedures of Department of Finance, Government of Tripura.

Books of the college are purchased by various departments as per rules and requisitions submitted by the respective departments. Necessary funds as available to the college are allocated to the departments keeping in view the needs as well as strength of students in subject.

With limited availability the college uses its resources efficiently. It runs distance education affiliated to Tripura University from its campus. Some rooms of old Building are converted as college canteen. College is planning to run extra tutorial classes for weaker students

## 6.5 Internal Quality Assurance System

### 6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

#### Response:

- IQAC cell is established in the college on 04.04.2014 and since then it plays an important role on improvement of quality through collection of feedback from students, preparation of academic calendar, motivating faculty members to use ICT tools for updating their knowledge and teaching.
- IQAC prepares Academic Calendar at the beginning of every New Session.
- Collects feedback from students at the end of session, analyse and use it for improvement of teaching learning process.
- Promote to observe the important days and keep records.

### 6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

**Response:**

- IQAC have taken initiative to improve the teaching –learning Process through the use of ICT. It is resolve in the meeting of IQAC on 09.09.2016, that teachers will use power point presentation in classes. The IQAC added one more ICT enabled class room in the college.
- Regular maintenance of attendance of students is a must for Teaching –Learning. The IQAC requested all teachers to maintain the attendance register accordingly.
- Preparation of academic calendar and following the schedule of internal examination is assured through the IQAC.
- The IQAC reviews implementation of its plan in the last meeting of the academic session.
- The IQAC reviews the teaching –learning process after taking feedback from students

The suggestions of the IQAC since 2014-15 are given bellow:-

**2014-15**

- Library facility is good but it needs improvement.
- Majority of Student say that the performance of teachers in the class is satisfactory but it needs to be improved.
- Some Students observe that teacher always encourages students’ participation in class.

Action is taken regarding purchase of books and teachers are communicated to make them better prepared for classes.

**2015-16**

- Significant decrease in number of student who answer that their assignments are discussed with them.
- Student considers that library material is not good.

**2016-17**

- Regarding clarity and relevance of additional source materials as opined by the students have been considered.
- Discussion of the students with the teachers on the assignments has significantly improved compared to 2015-16.

Relevant Action has been taken to address the issue.

**6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year**

**Response:** 0.4

**6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	02	00	00

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	<a href="#">View Document</a>
IQAC link	<a href="#">View Document</a>

#### 6.5.4 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
2. Academic Administrative Audit (AAA) and initiation of follow up action
3. Participation in NIRF
4. ISO Certification
5. NBA or any other quality audit

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

**Response:** D. Any 1 of the above

File Description	Document
Details of Quality assurance initiatives of the institution	<a href="#">View Document</a>

#### 6.5.5 Incremental improvements made during the preceding five years (*in case of first cycle*) Post accreditation quality initiatives (*second and subsequent cycles*)

**Response:**

The college has made significant improvement in last five year that can be described in different sectors-

**Teaching –Learning**

1. Introduction of new courses
2. Increase of seats in existing honours courses
3. The college adopted the semester system ,
4. Semester system with internal examination made students more involved in class rooms.
5. Library enriched with the purchase of books through utilization of fund from State Government as well as the UGC.
6. Adoption of teaching through ICT materials.
7. Subscription of INFILIBNET to deal with shortage of materials in reference books as well as journals.

### **Infrastructure**

1. New academic building was handed over to the college in 2012 but it became fully operational from 2013
2. A diesel generator set of 7.5 KVA has been installed to deal with the power cuts so that practical classes can be performed uninterrupted
3. Two water purifiers cum cooler have been installed in academic as well as administrative buildings.
4. Two additional water tanks have been built for students for regular water supply.
5. One classroom has been transformed in to mini auditorium.
6. The institute has one cycle stand and canteen.
7. CC-TV cameras have been installed for better security and vigilance.

### **ICT Initiatives**

1. Lan and Wifi connectivity in different section of the institute
2. Arrangement of three ICT enabled class rooms
3. Establishment of computer lab
4. MoU between Directorate of Higher Education and Reliance Jio Infocom Limited to make the campus Wifi enabled.

### **Games and Sports**

1. Improved participation of student in games and sports.
2. Establishment of Gymnasium.

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

**7.1.1 Number of gender equity promotion programs organized by the institution during the last five years**

**Response:** 3

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
01	00	00	01	01

**File Description**

**Document**

List of gender equity promotion programs organized by the institution

[View Document](#)

#### 7.1.2

**1. Institution shows gender sensitivity in providing facilities such as:**

- 1. Safety and Security**
- 2. Counselling**
- 3. Common Room**

**Response:**

The Institution shows gender sensitivity in Providing the following facilities

#### 1. Safety and Security

The Institute has functional CC-TV cameras and monitoring system to record student activities. These cameras are installed at the entrance and at different location of academic and administrative buildings of the college. Students are informed about the vigilance of CC-TVs.

#### 1. Counseling

Students are permitted to talk with the college authority as well as with any of the faculty members for their study related requirements. In case of other issues, the college authority refers the case to the appropriate committee of the institution for quick redressal.

#### 1. Common room

Boys and Girls have separate common room facility with leaning bench, sports items, fan, water facility etc. These common rooms are well maintained by the cleaning and sweeping staff of the college. Respective committee looks after the issues related to these common rooms.

Divyang students are given separate rest rooms.

### 1. Toilet facility

The institute has separate toilet facility for Males and females.

All student common rooms are having First Aid Box.

### 7.1.3 Alternate Energy initiatives such as:

#### 1. Percentage of annual power requirement of the Institution met by the renewable energy sources

**Response:** 0

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

7.1.3.2 Total annual power requirement (in KWH)

Response: 44.76

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	<a href="#">View Document</a>

### 7.1.4 Percentage of annual lighting power requirements met through LED bulbs

**Response:** 9.99

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 4.47

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 44.76

File Description	Document
Details of lighting power requirements met through LED bulbs	<a href="#">View Document</a>

### 7.1.5 Waste Management steps including:

- **Solid waste management**
- **Liquid waste management**
- **E-waste management**

**Response:**

- **Solid waste management**

1. Cemented dustbins (3 nos) have been constructed.
2. All unnecessary paper based materials are dumped in these dustbins.
3. Thereafter these wastes are burnt and the ashes thus generated are utilized as fertilizer in kitchen garden as well as gardens of the college.
4. Vegetable waste generated from the kitchen are dumped in open pit for manure preparation.
5. Manure thus generated are utilized as fertilizer in the kitchen garden of canteen.

- **Liquid waste management**

1. Liquid waste generated mainly from the laboratories of the department of chemistry and other science departments are channelized by cemented drain and transported to the low lying areas outside college campus.
2. Dumping site of liquid waste are far from the human habitat and no nearby water body present.

- **E-waste management**

1. E-waste such as old batteries, UPS, old computers, electric wiring, switch, sockets are carefully stored in the store room of the institute.
2. Containers from municipality corporation are brought as and when required for safe disposal of fused bulbs, tube lights vapor lights.

**7.1.6 Rain water harvesting structures and utilization in the campus****Response:**

Due to the geographical location of the Institute, Rain Water Harvesting has been given maximum importance. The State Government has thrashed upon rain water harvesting. The institute has planned to utilize roof top rain water to send them deeper inside for recharging ground water. Utmost care will be taken to recharge this harvested water deeper inside the soil. Centre for Science and Environment, New Delhi will be communicated to share technical knowhow of the project. The IQAC of this institute will initiate such communication and implementation of the project.

**7.1.7 Green Practices**



- **Students, staff using**
  - a) **Bicycles**
  - b) **Public Transport**
  - c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

**Response:**

***Green Practices***

- **Students, staff using**
  - a) **Bicycles:** Students and few staffs are using bicycles as a measure of transport and conveyance to the college
  - b) **Public Transport:** Almost all students and employee of this institute use public transport.
  - c) **Pedestrian friendly roads:** Pedestrian friendly roads are available everywhere in and outside college campus. These roads are proved to be as life line of the institute.
- **Plastic-free campus:** Carry bags, Tea cups, water glass made of plastic are prohibited in this institution. Students are encouraged not to litter here and there.
- **Paperless office:** The institute accepts and sends documents electronically for vertical and horizontal transmission as far as possible. Faculty members are encouraged to send their leave application to the college authority through college email.
  1. The institute follows online admission process which has reduced a lots of paper work
  2. All Correspondence with agencies like UGC is done through email.
  3. Selection of student for stipend is through National Scholarship Portal. Names thus generated are sent to the respective agencies through email.
  4. Salary of the employee is done with HRMS (Human Resource Management System)
  5. Teaching and non teaching staffs are encourage to submit their leave applications through college email id.
- **Green landscaping with trees and plants**
  1. The college is having green patches with mature fruit trees and other trees maintained by the forest department.
  2. Plantation programmes are conducted and saplings of different tree species are planted.
  3. The institute does not encourage cemented road inside campus to enhance proliferation of grass community.
  4. The institute has been preparing for mass plantation programme with different Bamboo species at its void places. These plants will work as a soil binder.

**7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years**

**Response:** 0.82

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0.015	0.09	0.12	0.18	00

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	<a href="#">View Document</a>

**7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:**

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

**A. 7 and more of the above**

**B. At least 6 of the above**

**C. At least 4 of the above**

**D. At least 2 of the above**

**Response:** E. None of the above

File Description	Document
Resources available in the institution for Divyangjan	<a href="#">View Document</a>

**7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years**

**Response:** 1

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	01	00	00	00

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	<a href="#">View Document</a>

**7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)**

**Response: 5**

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
01	01	01	01	01

File Description	Document
Report of the event	<a href="#">View Document</a>

**7.1.12**

**Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff**

**Response: Yes**

File Description	Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	<a href="#">View Document</a>

**7.1.13 Display of core values in the institution and on its website**

**Response: Yes**

File Description	Document
Provide URL of website that displays core values	<a href="#">View Document</a>

**7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations**

**Response:** Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	<a href="#">View Document</a>

**7.1.15 The institution offers a course on Human Values and professional ethics**

**Response:** No

**7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions**

**Response:** Yes

File Description	Document
Any additional information	<a href="#">View Document</a>
Provide URL of supporting documents to prove institution functions as per professional code	<a href="#">View Document</a>

**7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years**

**Response:** 18

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
04	04	04	03	03

File Description	Document
List of activities conducted for promotion of universal values	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

#### Response:

A complete list of such programmes organized in this institution over the last five years has been uploaded as data template. However for ready reference name of some observance has been mentioned below:-

- On 5th September the institution celebrates Teachers' Day to mark birth anniversary of Dr. Sarvappalli Radhakrishnan, the second President of India, a great philosopher and scholar, who contributed as teacher.
- The college celebrates Constitution Day to commemorate birth anniversary of Dr. B. R. Ambedkar. The institution practices pluralist approach towards all religion functions and encourages the students and faculty to showcase the same like Milad Mhafil and Saraswati Puja etc.
- The institution also celebrate the birthday of great man Iswar Chandra Vidyasagar on 26th September.
- The college organise weekly programs on birthday of Mahatma Gandhi and these include lectures, quiz and speech competition on thoughts and philosophical views of Gandhiji.
- The college organize different program on famous novelist Adwaita Malla Barman's writings and in 2018 there was a invited lecture on the concept of his Peace thought.

File Description	Document
Any additional information	<a href="#">View Document</a>

### 7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

#### Response:

#### Transparency in Financial functions:

The institute receives fund mainly from Directorate of Higher Education, Government of Tripura and the UGC.

Regarding any sort of procurement the institute follows open tendering system. This system of open tendering has been converted to E-tendering system which is maintained with DDO code only to ensure absolute transparency in procurement.

Government funds are received quarterly. The State Government also releases fund in exigencies. The institute undergoes Audit time to time. There are three kind of audit this institute faces:

1. Internal Audit: by Directorate of Audit, Department of Finance, Government of Tripura
2. External Audit: by Office of the Accountant General, Government of India
3. Other funds are audited by Chartered Accountant as and when it is required.

The institute follows recommendations come from Audit team.

#### **Transparency in Academic functions:**

1. **Admission:** Directorate of Higher Education (DHE), Government of Tripura circulate notices for Admission to Degree Courses. Entire admission process is centrally monitored by the Directorate of Higher Education through their web portal for admission. After notification from the DHE, the college authority receives application form and subdivides them into different subjects. Thereafter these applications are sent to the HOD's of respective academic departments for merit list preparation. Based on merit list and government reservation policies students are admitted to this institution. Application for Registration of admitted students are sent to the University. Once registration process is done these students become eligible for appearing in the End semester examinations.
2. **Examination:** Internal examinations are taken and marks are displayed to the students and records are kept. There after Internal marks are uploaded to the University portal for centralized evaluation process. College teachers upload internal marks into the portal with great care. In case of absence of roll numbers of any student the college authority immediately takes necessary steps in favour of the students. Results of final examinations are displayed in the college notice board.

#### **Transparency in Administrative functions:**

For better service deliberation to the students and its employee the institute exercises transparent work flow. Responsibility of the each and every employee is clearly defined. In case of handing over of charges, the authority disseminates the information in written to the higher authority.

The institute strictly adheres to different Service conduct rules and leave rules for its employees.

#### **Transparency in Auxiliary functions:**

1. The institute strictly adheres to stipend rules laid down by the State and Central Government. List of beneficiaries are sent to the respective Government department and displayed.
2. The college library follows transparent rules and regulations laid down by State Government in case book procurement, book lending, infrastructure procurement etc.

## 7.2 Best Practices

### 7.2.1 Describe at least two institutional best practices (as per NAAC Format)

#### Response:

#### Best Practice 1

##### 1. Title of the Practice: Social Awareness programme.

##### 2. Objectives of the Practice:

- To create awareness against superstition and prejudice among rural people.
- To increase the participation of students in cultural activity.
- To develop communication skill adjustment ability of the learner.
- To equip students with valuable experiences as they apply the concepts gained on social awareness on a community level.

##### 1. The Context

The institution is situated in a rural area of Sonamura subdivision. Apart from this most of the students come from rural and poor background, who have agricultural family and first generation learner. Keeping these local needs in mind, the College has taken some strategies for creating social awareness among rural people about superstition and prejudice, about health issue. The students take active participation in, dance drama, drama (patha natika), wall magazine, poster, special camp, project work, door to door visit etc in local area for creating social awareness among rural people.

##### 1. The Practice:

Education is the most powerful instrument of social change. The function of education is the development of society and nation. Although we are living in 21st century, still there are superstitions and prejudices prevailing in our Indian society. Social awareness through reflection of important ideas, events or entities impact the society. Debate, discussion, dance drama, drama (Patha Natika), wall magazine, poster, special camp, project method, door to door visit etc. are used as a technique of programme. We need to create awareness programmes to solve the problem of superstition and prejudice in rural and slum area. The present best practice is used for increase of social awareness among community level. The young students will participate in the programme.

1. **Evidence of Success:** The qualitative values can be experienced in life time situation and cannot be assessed with numerical values.

##### 1. Problems Encountered and Resources Required

- The major challenge of the practice is to change attitude of people towards the social evils. We need to create regular activities for changing their attitude.

- Requirement of trained professionals for the training students in this cultural activity like drama and dance etc.

## **Best Practice 2**

**1. Title of the Practice:** Social value based activity is an undividable part of the institution

### **2. Goal:**

- The institution aims at inculcating social values among students by organizing different extra co curricular activities.
- To assist in co curricular planning of the institution.
- To develop the whole round personality of learner.
- To make responsible citizen of society.

### **3. The Context:**

The NSS units, the NCC unit, cultural committee and the science forum of the college are actively engaged in promoting social value based activity for the students.

### **4. The Practice:**

The college needs to perform its social responsibility by organizing different extra-curricular activities in the neighbouring areas of the college. Co curricular activities are the most crucial aspect for social development of students, which emphasizes community services and inculcates different human values among them. The NSS unit of the college has the approved enrolment capacity of 120 volunteers in each academic session comprising both boy and girl students. The NCC unit has 54 volunteers for each academic session. These unit is organizing different program for students.

### **5. Evidence of success**

The college organized different programmes as part of regular activities. They are as follows:

1. Campus cleanliness
2. Gardening
3. Plantation (Vanamahotsav)
4. Road cleaning
5. Community cleaning
6. Training on Disaster Managements
7. Cultural Programs
8. Health awareness program
9. Awareness programmes on tobacco control
10. Republic Day
11. World Environment Day



- 12. Independence Day
- 13. Teachers' Day
- 14. World AIDS Day

### **1. Problems Encountered and Resources Required**

Although we are organizing such activities with limited resource, there is lack of fund for maintaining these activities in the college regularly.

## **7.3 Institutional Distinctiveness**

### **7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust**

#### **Response:**

#### **Institutional Distinctiveness**

The Institute has established its distinctive approach towards this comprehensive vision towards equal access to higher education, women empowerment and social awareness. An institution pursues distinctiveness as a way of focusing intellectual energy and using limited resources wisely. The college has always been in the forefront in fulfilling its social objectives in terms of educational attainments and producing quality individuals. Several academic and administrative innovative steps are taken for smooth functioning of the College. Along with social awareness environment consciousness also prevails amongst the students and staff. The institution values the opinions and needs of the stakeholders. The institution gives much importance to the environment on the campus. The strength of the institution is its qualified and committed faculty members, industrious administrative staff, adequate laboratory infrastructure, college library, interactive smart classes.

#### **1. Equal access to higher education**

The college is established to cater to the demands of providing higher education to the students, especially to the Sonamura sub-division. Apart from this, most of the rural community students who have agricultural family background seek higher education in this College. Keeping these local needs in mind, the College has taken some strategies for widening access to higher education to its students from disadvantaged-community, women, minority-community and economically weaker sections of the society. It helps to create equity and access to higher education to its students.

#### **2. Women empowerment**

There are good numbers of female students in the college. The majority of them come from drought and famine-ravaged rural areas, where miserable conditions of poverty, illiteracy, ill-health and superstition take hold of their lives. Thus they are doubly affected by the backwardness and discrimination. So, the college has resolved to take up the cause of Women Empowerment for the women students with the objectives of Mentoring women students on women specific issues with one women teacher as mentor for every 20 women mentees. The result of female minority is noticeable in the college.

### 3. Social Awareness

Although, we are living in 21st century, still there are superstitions and prejudices prevailing in our Indian society. Social awareness through reflection of important ideas, events or entities is affecting the society. Debate, discussion, dance drama, drama (patha natika), wall magazine, poster, special camp, project method, door to door visit etc. are used as a technique of programme. We need to create awareness programmes to solve the problem of superstition and prejudice in rural and slum area.

NAAC

## 5. CONCLUSION

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### Additional Information :

#### Achievements of students

- The institute has a strong disaster management team comprising boys and girl students. They participate in different activities and training programmes scheduled for them by the Sub divisional Disaster Management Authority. The team played an important role during flood situation in North Tripura district in the year 2018.
- One of our ex-student is working with National Disaster Response Team and was one of the rescue team member during 2015 Nepal Earth quake. He has got the opportunity to conquer Mount Everest. He has completed all basic trainings on mountaineering and also works as Sub-divisional secretary, Red Cross Society of India.
- Two students have secured Gold medal for academic excellence in Bengali (Major) and Political Science (Major) subjects in the year 2014.
- One of the fourth semester Divyang students has received 14 Gold medals in different State and National level swimming competition. And is preparing for Para-Olympic.
- One of the fourth semester students is international performer in drama.
- One of the final semester students has established and successfully running an English medium nursery school at Dhaliai, Sonamura.
- One of the Ex-student of the institution is presently Member of Tripura Legislative Assembly of the Sonamura Constituency.

### Concluding Remarks :

#### Conclusion

The institute is the only centre for higher education covering approximately 2.71 lakh population of Sonamura subdivision. Despite different bottlenecks Kabi Nazrul Mahavidyalaya is making continuous efforts for upgradation. This effort may be perceived by the final semester examination results of subsequent academic years. Sustainable development is of prime importance for this institution. Different plan of action have been adopted by the institution to achieve the desired goal.

## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.4.1	<p>Structured feedback received from</p> <p>1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus- Semester wise/ year-wise</p> <p>Answer before DVV Verification : E.None of the above Answer After DVV Verification: D. Any 1 of the above Remark : As per feedback form provided by HEI.</p>																				
2.3.3	<p>Ratio of students to mentor for academic and stress related issues</p> <p>2.3.3.1. Number of mentors Answer before DVV Verification : 14 Answer after DVV Verification: 0</p> <p>Remark : Mentor list of 2017-18 not provided by HEI.</p>																				
2.6.3	<p>Average pass percentage of Students</p> <p>2.6.3.1. Total number of final year students who passed the examination conducted by Institution. Answer before DVV Verification : 410 Answer after DVV Verification: 412</p> <p>2.6.3.2. Total number of final year students who appeared for the examination conducted by the institution Answer before DVV Verification : 411 Answer after DVV Verification: 412</p> <p>Remark : As per provided annual report of examination by HEI.</p>																				
3.1.1	<p>Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)</p> <p>3.1.1.1. Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>00</td> <td>3.90</td> <td>3.98</td> <td>0.0</td> <td>1.100</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	00	3.90	3.98	0.0	1.100	2017-18	2016-17	2015-16	2014-15	2013-14					
2017-18	2016-17	2015-16	2014-15	2013-14																	
00	3.90	3.98	0.0	1.100																	
2017-18	2016-17	2015-16	2014-15	2013-14																	

00	0.78	3.98	3.90	1.100
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Remark : As per e-copies of grant award letter for 2013-14, 2014-15, 2015-16 and 2017-18 provided by HEI.

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

3.4.3.1. Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
11	11	13	11	8

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
3	2	6	6	4

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

3.4.4.1. Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
654	580	608	574	390

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
169	580	608	574	390

Remark : As per report of participating students in extension activities for 2017-18 provided by HEI.

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

4.1.4.1. Budget allocation for infrastructure augmentation, excluding salary year-wise during the

last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
30.125	3.5	20.14	8.3	11.7575

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
19	0	4	8	26.98

Remark : As per budget allocation for infrastructure augmentation in audited statement for 2013-14, 2014-15, 2015-16 and 2017-18 provided by HEI.

4.2.6 Percentage per day usage of library by teachers and students

4.2.6.1. Average number of teachers and students using library per day over last one year

Answer before DVV Verification : 20

Answer after DVV Verification: 23

Remark : As per logbook entries of teacher and students using library provided by HEI.

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

4.4.1.1. Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
0.00	1.0	0.5	2.00	3.73

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
11.98	1.60	5.60	9.75	14.09

Remark : As per expenditure on maintenance of physical and academic facilities in audited statement for 2013-14, 2014-15, 2015-16, 2016-17 and 2017-18 provided by HEI.

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
08	00	04	05	03

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	5	3	0	5

Remark : As per award letter provided by HEI.

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

5.3.3.1. Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
07	07	07	07	10

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

6.3.4.1. Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
00	01	01	04	03

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
01	02	05	02	02

Remark : As per certificate of teacher attending professional development programs for 2013-14, 2014-15, 2015-16, 2016-17 and 2017-18.

7.1.9	<p>Differently abled (Divyangjan) Friendliness Resources available in the institution:</p> <ol style="list-style-type: none"> <li>1. Physical facilities</li> <li>2. Provision for lift</li> <li>3. Ramp / Rails</li> <li>4. Braille Software/facilities</li> <li>5. Rest Rooms</li> <li>6. Scribes for examination</li> <li>7. Special skill development for differently abled students</li> <li>8. Any other similar facility (Specify)</li> </ol> <p>Answer before DVV Verification : C. At least 4 of the above  Answer After DVV Verification: E. None of the above  Remark : Provided link has not opened.</p>																				
7.1.10	<p>Number of Specific initiatives to address locational advantages and disadvantages during the last five years 7.1.10.1. Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="306 909 1046 1043"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>02</td> <td>03</td> <td>02</td> <td>02</td> <td>02</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="306 1122 1046 1256"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>00</td> <td>01</td> <td>00</td> <td>00</td> <td>00</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	02	03	02	02	02	2017-18	2016-17	2015-16	2014-15	2013-14	00	01	00	00	00
2017-18	2016-17	2015-16	2014-15	2013-14																	
02	03	02	02	02																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
00	01	00	00	00																	
7.1.11	<p>Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)</p> <p>7.1.11.1. Number of initiatives taken to engage with and contribute to local community year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="306 1536 1046 1671"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>02</td> <td>03</td> <td>02</td> <td>02</td> <td>02</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="306 1749 1046 1883"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>01</td> <td>01</td> <td>01</td> <td>01</td> <td>01</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	02	03	02	02	02	2017-18	2016-17	2015-16	2014-15	2013-14	01	01	01	01	01
2017-18	2016-17	2015-16	2014-15	2013-14																	
02	03	02	02	02																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
01	01	01	01	01																	

## 2.Extended Profile Deviations

ID	Extended Questions
1.2	Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the



last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
291	265	173	168	163

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
291	265	173	168	158

1.3 Number of outgoing / final year students year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
372	375	297	272	360

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
412	374	416	303	388

2.1 Number of full time teachers year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
31	30	24	28	34

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
31	30	25	29	34

2.2 Number of sanctioned posts year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
31	30	24	28	34

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
31	30	25	29	34

3.3 Total Expenditure excluding salary year-wise during the last five years ( INR in Lakhs)

## Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
30.125	4.5	21.0	12.0	20.3575

## Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
43.13	19.64	21.0	34.84	47.90

NMAAC